



MANAS
INDUSTRIES

RINOX
FOOTWEAR & TEXTILES

OFFER LETTER

DATE :- 22/02/2022

Rajneesh Katare
4 prem nagar, Gwalior

Dear (Rajneesh Katare),

I am happy to inform your acceptance of an internship position as (Business Development Associate) at Rinox, Manas Industries, with a stated stipend of 10,000 INR for next three months until the internship get over. Your first day of joining will be (1/03/2022). In addition to your duties drawn in the interview, you will report to your supervisor, (Mr. Rakesh Singh).

As an intern, you are not the company's employee; and therefore, will not accept health and compensation benefits. During your internship, you will have an access to company's clients and private information. You agree that you will keep all this information and client information strictly confidential and will not share it with anybody outside the company. You will not use it for your own benefits and on completion of the internship; you will return documents, equipment, and all property of the company.

Congratulations on the Internship.

Best Regards,

Kishan Kumar
Head, HR